Opening: President David Meisinger called the meeting to order at 11:00 am. Meisinger opened the meeting and reported that the year had been very busy and successful and that ARPAS was being presented with a number of opportunities. He cited the sound and improving financial situation of ARPAS and credited Jim Aldrich for his work as ARPAS Treasurer expressed his gratitude for Aldrich’s being willingness to serve at least one addition year as treasurer. Meisinger commended Bill Baumguardt for his tireless work on behalf of ARPAS and cited Baumguardt’s ongoing efforts and success soliciting corporate sponsorships. Lowell Willson was commended for the solid editorial and financial ground of the Professional Animal Science Journal. Meisinger cited Past President Keith Lusby for his work coordinating the ARPAS Five Year Business Plan. Meisinger thanked President Elect Jim Males for his willingness to step in early to help evaluate some of the opportunities that have come to the front for ARPAS.

Secretary’s Report: Secretary Gary Tibbetts pointed out that the minutes of the July 26, 2001 Annual Business Meeting have been posted on the ARPAS.org web site. He also pointed out that minutes of all Governing Council meetings are also available on the web.

MOTION – Gary Tibbetts moved to accept the minutes of the January 4, 2001 Governing Council Meeting

Motion seconded by Ken Cummings

Motion passed unanimously

Treasurer’ Report: Jim Aldrich began by thanking Chuck Sapp and his staff for his help in supplying the necessary and timely financial documents. Jim reminded that organization such as ARPAS should have a reserve of 50% of annual expenses and that we are not there yet. Aldrich pointed out that through May 2002 income is at $145,000, with a YTD budget $175,000. He said that with expected journal and sponsor revenue, the 2002 income budget would likely be at budgeted levels. Aldrich pointed out that YTD expenses are on target as presented in the 2002 budget section of the Five Year Business Plan. He reported that the proposed budget 2003 will include an increase in membership dues from $75 to $85 per years and an increasing the cost of a printed copy of the Professional Animal Science Journal from $30 to $35.

Business Office Report: Chuck Sapp introduced Jennifer Gavel as FASS’s primary administrative contact for ARPAS and Lorena Nicholas as FASS’ new named assistant vice president. Sapp reported that the IMAS database is up and running and will help greatly in improving the accuracy of mailings across the FASS serviced societies. He said that FASS remains excited about the collaborations with ARPAS, citing Farm Animal Care certification as being up and running and he reported that the FASS strategic plan includes the goal of increasing collaboration with ARAPS in the areas of
education and programs. Sapp reported that two new FASS positions, Director of Education Services and Development Officer will be available to ARPAS to help with education and training materials to help with fundraising and identifying new sources of income.

**Executive Vice Presidents Report:** Executive Vice President Bill Baumgardt began by saying that copies of the EVP report will be attached to the minutes of the July 20, 2000 Governing Council minutes. Baumgardt reported that ARPAS had been represented with a booth at 18 meetings and thanked those that represented ARPAS where he was not able to attend. He said that there are currently 25 corporate sponsorships yielding approximately $41,000 in sponsorship support for 2002.

**PAS Editor’s Report:** Lowell Wilson reported that there continues to be an increase in the number and quality of papers submitted for PAS consideration and thanked the Equine Physiology Society for their involvement with the PAS Journal. Wilson commended the editorial board for their willingness to serve and credited the board for a 3-5 month turnaround time in articles acceptance. Wilson announced that the December issue will include an author and subject matter index for the past two years.

**Membership Report:** Wayne Green reported that there are currently 1267 total members made up of 82 associate members, 256 board certified members, 18 emeritus members, 911 regular members. Green reported that based on the numbers of tests being given at the ASAS/ADSA meetings and pending memberships, an increase in membership should be expected for 2002. He reported that the membership has sent letters have been sent to animal science department heads soliciting asking for their help in recruiting ARPAS members.

**Governing Council Report:** President Meisinger reported that the Governing Council met on Sunday July 20, 2002. Meisinger reported that with Mike Galyean’s acceptance of the editorship of JAS a new person would be needed to head the ARPAS Examining Board. He said that president elect Ken Cummings has already beginning the formulation of the ARPAS symposium for 2003 and asked that the membership contact Cummings with any ideas for the program. Meisinger reported that a new level of certification has been established to certify professionals practicing nutrition. A committee headed by Jim Aldrich is in the process of finalizing the test and title for the certification. Jim Males reported that ARPAS and USDA/NRCS have spoken about the need to have nutritionists involved in the process of formulating of Nutrient Management Plans for producers. Males reported that NRCS has committed that they will encourage the involvement of ARPAS members in the Nutrient Management Plan process. Meisinger reported on Janis Swanson’s work on the joint FASS/ARPAS project to train and certify animal agriculture researcher workers. He reported that Ken Olson continues to work with on behalf of ARPAS and other groups to develop the criteria to evaluate animal care guidelines for the different specie. Meisinger stressed the demand in the animal producing industries for people to verify good handling and production practices.
Meisinger reported that the Governing Council had approved a process where individual companies could submit training programs to ARPAS and if approved, would receive a Certificate of ARPAS Approved Training. He also announced that Bill Baumgardt has expressed his desire to scale back his commitment to ARPAS by January 1, 2003 and report that ARPAS was beginning the search process for Baumgardt’s replacement.

**College Reports:** Please see the College Reports section of the July 20, 2002 Governing Council minutes for copies of the submitted College reports.

**Chapter Reports:**

**CA/AZ/NV ARPAS Chapter:** Tim Ro____, current chapter president, stated that of 87 local members approximately 90% were in industry or independent consultants. Ro____ emphasized that it was the view of their chapter that the national APRAS organization should remain strong and visible. He proposed an amendment to the ARPAS bylaws that would allow chapters with a minimum 75 members to have a voting seat on the ARPAS Governing Board. Ro____ said that it would be the responsibility of the local chapter to fund the travel and expenses of their representative.

**Washington D.C. ARPAS Chapter:** Bill Price reported that monthly meetings are held beginning in September each year. He reported that membership was made up primarily of representatives from USDA, FDA and EPA and that Vern Purcell is the incoming president. Price reported that the chapter had sponsored a symposium in May focusing on On Farm Security. Price said that he agrees with that there should be an increasing link between the local chapters and the national APRAS organization. President Meisinger reported that a motion that has been passed in the Governing council meeting to encourage ARPAS officers or the ARPAS EVP to visit each chapter each year.

Please see the July 20, 2002 Governing Council minutes for complete copies of submitted Chapter Reports.

**Business Plan:** President Meisinger summarized each of the points of the Five Year Business Plan and encouraged all ARPAS members to thoroughly read the document. Meisinger reported that there is an ongoing evaluation being done of areas where ARPAS could be involved in the certification of environmental plans, animal care workers and individual production practices. Meisinger suggested that though there is some apprehension within the ARPAS Governing Council about broadening the scope of ARPAS in individual and in production audits, it is unanimously felt that it is in the best interest of the animal industries that ARPAS be involved in the charting the direction in these areas. Meisinger reported that until ARPAS’s initial involvement in these area would be facilitated by personnel working on part time contracts would be contract on a part time basis until the longer term needs are assessed.

Meisinger pointed out that the budget changes reported by Jim Aldrich would be

Hard copies of the Five Year Business Plan are certainly available for use with chapters.
Please see a copy of the Five Year Business Plan on the ARPAS web site.

President Meisinger reported that Ken Cummings is now president elect. John
Wagner will assume secretaries responsibilities

Election results: Meisinger reported that Ken Cummings is now president elect. John
Wagner will assume secretaries responsibilities

Installation of Officers: President Meisinger introduced Jim Males as the new President
of ARPAS. Males began brief remarks by thanking David Meisinger for his leadership.
Males told the CA/AZ/NV representatives that their amendment would be considered at
the Mid year. He reported that the June 20-22 2003

Motion to adjourn David
Second Dale Hill