Minutes of the
ARPAS Business Meeting
July 12, 2011, New Orleans, LA
Ernest N. Morial Convention Center, Rm. 288/289

I. Call to Order

The meeting was called to order by President Bill Braman at 12:30 pm CST.

II. Secretary’s Report and Approval of Minutes

Secretary Andy Cole reported that draft minutes of the 2010 Business Meeting were posted on the ARPAS website and that hard copies were also available for any member who wished to read them at the meeting.

*Motion to approve the 2010 Business Meeting minutes was moved and seconded. Motion was approved unanimously by voice vote. Motion carried.*

III. Treasurer’s Report

Treasurer Carl Hunt reported that ARPAS is in a good financial position. Revenue from membership and journal page charges continue to be a stable source of income. With 89% of membership dues and 77% of corporate pledges collected thus far, there is legitimate reason to believe that the revenue goals for membership services in 2011 will be met. The journal continues to cover its expenses. Reserve funds for both the ARPAS general account and ARPAS foundation are invested using the same formula: fixed accounts (75%) and in equity investments (25%). All ARPAS holdings amount to approximately one year’s operating expenses.

*Motion to approve the preliminary budget was made by Bill Sanchez, seconded by Marit Arana and approved unanimously by voice vote. Motion carried.*

IV. Foundation Report

Kenneth Cummings reported that the foundation currently has $64K in the account. The money is invested in the same way as ARPAS funds – 75% in fixed income and 25% in equity investments. Interest from investments is to be used for educational purposes, scholarships, etc. A foundation committee is being formed to help with this and other tasks. The committee will be comprised of the past three presidents (Bill Braman, Randy Shaver, and Marit Arana) plus two other appointees (Moe Bakke and Dale Hill). Kenneth Cummings will be an ex-officio member of the committee.
V. Business Office Report

Jamie Ritter submitted a written report which is available on the website.

VI. Executive Vice President’s Report

Kenneth Cummings thanked President Bill Braman for his leadership in 2010/2011 and Secretary Andy Cole for his three years of service to ARPAS.

A third renewal of a memorandum of understanding (MOU) with the National Resource Conservation Service (NRCS) was just signed. The MOU provides for training and Feed Management certification of our members.

Kenneth Cummings welcomed a delegation from the Nigerian Institute of Animal Science (NIAS) attending the meeting. An MOU with the NIAS was recently signed. The goal of the MOU is to help establish an organization similar to ARPAS in Nigeria.

During the past year, two new chapters were chartered: the Northeast Chapter and the Midwest chapter. Chapters provide local representation and development activities for all ARPAS members.

VII. PAS Journal/Editor’s Report

Wayne Kellogg reported that volume 26 of the Professional Animal Scientist (PAS) was finished with 676 pages. The acceptance rate was 85%; it was noted that in some cases multiple revisions were necessary. Beef articles dropped this year, and overall the journal is behind on page numbers. Robert Goodband has started to work as an assistant editor reviewing papers related to the swine industry, for which he declined to take a stipend. The Governing Council recently approved that the funds allocated in the budget for the assistant editor’s stipend be used to pay a second assistant editor appointed to review papers dealing with beef cattle and forages. The Governing Council also approved the re-appointment of the following scientists for second 3-year term: Michael Brown, Susan Duckett, Terry Mader, Steven Nickerson, K.C. Olson, William Seymour, and Lee Southern.

VIII. Membership Report

Joe Harrison reported that as of July 1,375 out of a total of 1,551 ARPAS members renewed their membership. This puts the membership renewal rate at 89% so far. After sending out three monthly e-mail reminders in January, February and March of this year, the membership committee along with members of the board made personal contacts with members who have not renewed this year or those who were significantly behind (negative 32 or more) on their CEUs. This effort greatly reduced the deficit in renewals.
IX. Governing Council Report

President Bill Braman started his report by thanking Executive Vice President Kenneth Cummings for providing strong leadership and managing the day-to-day affairs of ARPAS while simultaneously promoting the values of ARPAS. Next, he acknowledged Treasurer Carl Hunt for overseeing ARPAS finances and Editor-in-Chief Wayne Kellogg for his oversight of the PAS Journal which has become a major revenue source. Finally, he thanked Past President Marit Arana for leading the effort in collecting and sorting data from a member survey last year, which will help ARPAS leadership in developing a strategic plan for the future.

The Distinguished Professional Animal Scientist Award is presented this year to three individuals who were instrumental in starting the registry: Dr. Dean Hodge, Dr. Robert Totusek and Lee Boyd.

Bill Braman welcomed a delegation from the Nigerian Institute of Animal Sciences (NIAS) led by President Placid Njoku. In 2009, the institute made a proposal for collaboration with ARPAS whose purpose would be promotion of research, training and animal husbandry. This year, a memorandum of understanding was signed between ARPAS and NIAS to help the institute establish an ARPAS-type organization in Nigeria. Placid Njoku gave a short speech.

X. ARPAS Strategic Plan Report

In her report, Marit Arana summarized the results of the membership survey. A PowerPoint presentation of the survey results will be posted on the website for viewing.

XI. Examining Board Report

Steve Schmidt reported that all subject area databases have been updated except for Aquaculture, Dairy Products Science, and Poultry Products. Volunteers are needed to update these three subject areas. Study guides for all updated databases have been posted on the ARPAS web site.

XII. Chapter Reports

a. California Chapter
   Three speakers have been confirmed for the 2011 Continuing Education Conference (CEC) in October of this year at the Harris Ranch in Coalinga, CA. The theme of the conference is “Understanding Oxidative Stress: The Biochemistry, The Biology and Improved Animal Health.”

b. Midwest Chapter
The Mid-West Chapter of ARPAS had their inaugural meeting on April 20th, 2011 where interim officers were elected. The newly elected officers are Dwight Roseler – Interim President, and Secretary/Treasurer – Ken Zanzalari. The four directors to serve for different species group are Joanne Knapp (ruminant), Chad Risley (swine), Dale Hill (companion animals) and James Coomer (ruminant). Ken Cummings reviewed the preliminary bylaws for the Midwest Chapter and Bill Braman (National ARPAS President) presented information regarding the purpose of ARPAS and the benefits of ARPAS membership.

c. Pacific Northwest
The chapter meets annually in October at the Pacific Northwest Animal Nutrition Conference. At the meeting, Joe Harrison was elected President and Tom Ritter agreed to serve as a Director at Large, joining current Directors Mike Mehren and Steve Jones. Carl Hunt will continue to serve as Treasurer and Bill Sanchez as Secretary. Next year’s meeting will be held in Portland, OR.

d. Southern Great Plains Chapter
The chapter met during the Plains Nutrition Council meeting in San Antonio, TX on April 15, 2011. Elections were held and results for 2011 are: President, Chris Reinhardt; President-elect, Lionel Lane; Secretary/Treasurer, Kim McCuistion; Directors, Kendall Karr and Britt Hicks.

e. Washington, D.C.
The chapter has held three monthly meetings since January 1, 2011. A half-day symposium was held on May 3 at the ARS Beltsville Research Station. The symposium title was “Impact of the EPA Water Quality Act on Agriculture.” At the banquet held in conjunction with the University of Maryland-Capital Area Chapter of Gamma Sigma Delta, new officers were installed: Lonnie Luther, President; Scott Lough, President Elect; Robin Keyser, Treasurer; Past President, Rial Christensen.

XIII. Unfinished Business

There was no unfinished business.

XIV. New Business

a. ARPAS representation at AAFCO
Dale Hill brought up a question of having an ARPAS representative at the American Association of Feed Control Officials (AAFCO) meetings. It was noted that the ARPAS bylaws prevent the organization from participating in “political activities” but that representation at AAFCO would fit in with comments from the recently completed strategic plan questionnaire by providing additional services to the membership. It was
not know if FASS had representation at AAFCO. Dale Hill volunteered to discuss possible ARPAS representation with members of the AAFCO board at their next meeting, July 30-August 1, 2011 in Austin, TX.

_**Motion to explore the possibility of having ARPAS representation at the AAFCO meeting was made by Dale Hill, seconded by Steve Schmidt and approved unanimously by voice vote. Motion carried.**_

b. **Alternate method of examination for board certification applicants**

Kenneth Cummings reported on an issue that was presented at the Governing Council meeting two days ago regarding the exam requirement for “highly qualified” (HQ) individuals applying for board certification. Many of these individuals are highly qualified in the field, but can’t pass the basic ARPAS exam. To be considered a “highly qualified individual”, a person must make significant contributions to the industry, be an expert in their field, and have at least ten years of experience in the industry. The Governing Council requested that ACAS provides recommendations for a verbal exam that would be comparable with the basic PAS exam. The board would then make a decision based on this exam.

XV. **Election Results**

Ellen Jordan has been elected as Secretary and Bill Sanchez has been voted in as President-Elect.

XVI. **Installation of Officers**

Ellen Jordan was installed as Secretary, Bill Sanchez was installed as President-Elect, and John Wagner was installed as President. Bill Braman presented outgoing Secretary Andy Cole with a certificate of appreciation. Bill Sanchez presented a plaque to outgoing President Bill Braman.

XVII. **Adjourn**

Bill Braman turned control of the meeting to new president, John Wagner. Wagner called for a motion to adjourn the meeting.

_**Motion to adjourn was made by Bill Price, seconded by Bill Braman and approved unanimously by voice vote. Motion carried.**_

The meeting was adjourned at 1:50 pm.

Last update 9/1/11.