AGENDA
ARPAS Governing Council
Hyatt Hotel, Indianapolis, IN
Monday, July 8, 2013, from 8:30 am to 4 pm

In attendance:
William Sanchez
Jack Garrett
Kenneth Cummings
Bill Price
Joanne Knapp
Ellen Jordan
Mike Galyean
Carl Hunt (via conference call)
Steve Schmidt
Wayne Kellogg
Jamie Ritter
Jeremy Holzner
John Wagner (noon arrival)
Carl Old
Joe Harrison
Gerald Higginbotham
Paul Beck
Dwain Bunting

I. Bill Sanchez called the meeting to order at 8:31 am.

II. Approval of Agendas and Announcements.
A. Governing Council Meeting

Joanne Knapp moved to approve agenda. Bill Price seconded motion. Motion passed unanimously via voice vote.

B. Annual Business Meeting Agenda for Wednesday, July 13, 2013

Ellen Jordan made motion to approve agenda. Bill Price seconded. Motion passed unanimously via voice vote.

C. Review of ARPAS activities during this meeting
   1. ARPAS Exam signup sheet at ARPAS booth in exhibit hall
   2. ARPAS Symposium on Wednesday.
   3. Exams will be given to dairy quiz bowl participants (50 potential exams)
   4. Midwest: panel discussion of NRC special project #9. Three speakers covering four topics.
5. Sign-up sheet for ARPAS Booth during the meeting

III. Approval of Governing Council Minutes-2013 Mid-Year
A. Revision to original draft sent out in packet with correction to spelling of names. Only changes made were to spelling and grammar.
B. Look into Skype for future GC calls.

Joanne Knapp made motion to approve draft minutes. Motion seconded by Steve Schmidt. Motion passed unanimously via voice vote.

IV. President’s Report
A. Need to attract new people into industry and ARPAS as people retire or membership will dwindle.
B. Founder’s vision was to see ARPAS become equivalent in stature to all other fields that have professional certifications, like Doctors, Dentists, Lawyers, Accountants, Nurses, Financial Planners and even Real Estate Agents.
C. Steve Schmidt noted that Penn State is using the exam as an evaluation tool. Many institutions want to know the final exam scores and not just pass/fail.
D. ARPAS is getting international exposure with Nigerian adoption of the ARPAS exam format and they will be offering a proposal for a world-wide organization.

V. Secretary’s Report
A. Minutes are prepared and posted as approved on website.

VI. Treasurer’s Report and dues discussion
A. Carl Hunt joined the meeting via conference call at 9:30 am.
   1. Hunt reported on the year-end 2012 financials. ARPAS ended the year 2012 with a positive net change in assets. Expenses for the year were approximately $46,000 less than budgeted. Membership support expenses and the Executive Vice President expenses were underspent by approximately $21,000. There was also an unrealized gain in investments of approximately $5,181.21, but Carl Hunt noted that he thought that this should not be considered a part of the ARPAS operational budget.
   2. As of May 31, 2013 revenue and expenses were tracking according to budget.
   3. Carl Hunt reviewed income over the past six years in the following categories: regular member dues, corporate sponsorships, total membership services. The trend shows a slight decline in all areas over the six year period.
   4. Reserves managed through Morgan Stanley seem to be doing very well.
   5. Hunt reviewed the proposed 2014 budget.
      a. Membership renewal was down about 3%.
      b. Hunt recommended that ARPAS increase regular membership dues by $10.00. This would give ARPAS approximately $12,000.00-$13,000.00 in additional annual revenue.
Motion made by Steve Schmidt to raise dues by $10.00 for all professional members. Motion seconded by Carl Hunt. Motion passed unanimously via voice vote.

6. PAS up 100 pages from last year and PAS budget seems reasonable. Corporate sponsorship down, but we have tapped them for other items such as symposium sponsorship. Many organizations are cutting back on spending. Perhaps marketing better and offering better perks could help. We will move sponsor list to front of ARPAS website.

7. Not overspending on any one item. Perhaps we are under-spending in areas that can make us more visible. Some Foundation initiatives should help this process.

8. 2014 preliminary budget sent but does not include increase in dues. Carl Hunt reviewed proposed budget.

Motion made by Wayne Kellogg to approve preliminary 2014 budget. Motion seconded by Bill Price. Motion passed unanimously via voice vote.

Action Item: Research with Publications (Susan Pollock) department on eliminating print copy of PAS and charge a print on demand fee to those that want it, shifting the cost burden to those wishing to receive the print copy.


Action Item: FASS will change printing charges to reflect production and printing separately.

VII. Foundation Report
   A. Written report provided to GC. Dr. Bill Braman was not present, therefore report presented by Kenneth Cummings.
      1. ARPAS exam paid for by Foundation for students participating in quiz bowl and graduate students. Foundation will reimburse ARPAS $25.00 per student.
      2. Foundation has $110,000.00 invested at this time. Funds invested in the same manner as ARPAS account. Investments have done well and projected to earn 5-6% per year and provide $5,000.00 to use on projects. ARPAS also has funds available for chapter activities. Discrepancy in Morgan Stanley vs. FASS reports acceptable as timing isn’t identical, can change month to month.

VIII. Business Office Report
   A. Report provided and given by Jamie Ritter.

IX. Nigerian Delegation (New business item moved here to accommodate guests)
   A. Dr. Godwin Oyediji and Dr. Placid Njoku, from the Nigerian Delegation joined the meeting at 10:45 am. They presented the Nigerian Institute for Animal Science’s idea for the formation of a world organization for animal husbandry.
B. Globally there is no organization for animal science. Currently in contact with countries including Canada, United States, Ghana, and Australia. All groups are in agreement that this is a good idea and needs to be done and marketed to other countries. Minister of Agriculture from Ghana will be presenting the idea of this organization to the FAO in July 2013. He will also present the idea to other Ministers of Agriculture at a meeting in July 2013.

C. The delegates made a formal request to ARPAS to assist with the planning of this organization and also bring this concept to the ADSA, ASAS, and any other organizations that they might recommend. ADSA has been contacted, but ASAS and PSA will be contacted at a later date.

D. ARPAS will formally support the initiative. It is consistent with ARPAS goals of providing database of certified animal scientists as well as promoting animal welfare. Will there be enforcement of rules or just promotion? This partnership can foster consistency in such guidelines across nations. WTO could be used as intermediary to penalize those not following set guidelines. A motion of support at this point would be to support the concept only.

E. Would not be a department within WTO. This would be an intergovernmental agency to develop consistent codes and policy. Procedures would be done at association level and then taken back to government agency by representative for implementation.

F. World conference organizing scientific meeting, but is not related to forming policy to advise national organizations. World conference is not government based.

G. ARPAS stays devoted to narrow purpose. ARPAS may not be best fit in creating the agency. ARPAS would support the individual scientists through continuing education, certification, etc.

Motion made by Steve Schmidt to support the concept of the establishment of a world organization for animal husbandry. Motion seconded by Bill Price. Motion passed unanimously via voice vote.

X. Executive Vice-President’s Report
A. Kenneth Cummings submitted and presented report. Thanked everyone in room for service to ARPAS. Chapter growth has been impressive and rewarding. Midwest Chapter growth substantial and three other chapters now have enough members to have representative on GC. The Midwest Chapter is about to overtake CA chapter as largest.

XI. PAS Journal Editor’s Report
A. Submitted and presented by Wayne Kellogg. Page count up by about 100 pages. Several more review articles published this year which helps the journal. Wayne thanked associate editors for their contribution.

B. PAS was denied ISI indexing, but mainly because they thought PAS was a trade publication and not a peer reviewed journal in the animal and dairy sciences. Also, journals in their system have not been referencing articles in PAS enough for last two years. They are very exclusive and will not reconsider until 2015.
Action Items: Five editorial board members will have completed two 3-year terms in December and will need board to express gratitude for their service. All others will be reappointed for another term.

Action Item: Dr. Kellogg needs assistance with getting PAS into PubMed.

Motion to approve all board actions requested in report made by Wayne Kellogg. Motion seconded by Steve Schmidt. Motion passed unanimously via voice vote. (Board Actions requested: 1. A discussion of means to improve citations of articles in PAS by authors who publish in other scientific journals is needed. 2. Kellogg proposed using his stipend from the 4th quarter of 2013 as funding to the Foundation to encourage invited review articles. Board was generally not supportive of Kellogg foregoing his stipend, although the GC thought publishing review articles was a good idea.)

XII. Examining Committee Report submitted and presented by Steve Schmidt
   A. Assessment Exams for University students
      1. Can ARPAS exams be used as assessment exams? Potentially not a good way to assess students. We may need to have a committee with participating universities to create questions for an assessment exam.
      2. Instead of species specific exams perhaps develop a more general exam to assess overall knowledge. No assessment exam at this point, although Carl Hunt gives beef exam to students in his beef class. Those who have taken exams want to know scores or at least what area they are weak in. We do only pass/fail at this time. Is there an opportunity for us to put together an assessment exam and provide to universities and create a new revenue stream and could this be a way to increase membership?
      3. Paper exams work well at meetings, but become a burden for those at universities or not at a meeting with exams easily available. Also not easily administered to those outside the US. FASS IT would have to create solution from scratch with significant cost and time. Extension site has option called Moodle. First issue from extension admin is that ARPAS is not associated with them and not contributing to budget, so a fee would have to be charged. Fee is not an issue but they have no model or fee structure. Can use pool of questions and each exam would include a random sample of the questions. However, there are also third party software options that would keep the exams in-house and the exam questions secure. Human element still needed to control test taking to ensure no one is cheating. Could still be very relevant to giving all exams this way to remove how long it takes to grade and log each exam.

Action Item: Schmidt will develop a proposal in the next three or four months on how to move forward.

   4. Horse exam consistently lowest passed exam. Overall exam passing rate is about 60% and is historically steady.
XIII. Historian’s Report
A. Submitted and presented by Bill Price.
B. Kenneth Cummings is working with Land’s End on ARPAS shirt sales.

XIV. ACAS Report
A. Submitted by Randy Shaver, but he was not present.
B. Elections recently completed and Marit Arana is now president-elect and Dale Hill will continue as Secretary-Treasurer. These are the only two changes to EC for 2013-2014.
C. Recommended by-laws be updated to accept DVM. ARPAS is required to approve changes to ACAS by-laws.
D. Discussion that ACAS needs to review coursework, as most coursework at vet schools is not appropriate to what ARPAS members do. They are not scientifically trained in some disciplines. Disciplines that are core to animal science are not taught to those with DVM. For further certification they would first have to be an ARPAS member and also must meet experience level before being considered. It will not be added as a discipline college and they will have to fit into current disciplines and all other criteria and passing the exam must still be accomplished prior to being awarded Board Certification. Perhaps change wording to allow those ACAS deems appropriate to apply and not focus on DVM specifically.

Motion made to allow DVMs to apply for board certification if requirements fulfilled made by Joann Knapp. Motion seconded by Steve Schmidt. Motion tabled until after lunch. Motion withdrawn.

Motion made by Mike Galyean that the proposal be sent back to ACAS to ask them to withdraw the DVM degree and broaden the language to include any post-baccalaureate/secondary/professional degree and use the MS time line for any non-PhD credentialed individual. Motion seconded by Wayne Kellogg. Motion passed.

XV. Distinguished Professional Animal Scientist Awards
A. 2013 Awards given to Dr. Bill Price and Dr. Wayne Kellogg. Kenneth Cummings presenting awards. Award presented to Bill Price today and the second awarded will be presented to Wayne Kellogg at ARPAS business meeting. Bill Price’s nomination made by Washington DC Area Chapter. Kenneth Cummings read bio for Bill Price provided by the Washington DC Area chapter.

12 noon- Lunch

ARPAS Governing Council Meeting Continues

XVI. Ethics-referred item from Jan. GC meeting
A. Submitted and presented by Joanne Knapp. One complaint received and committee agreed that violation was legitimate though a formal complaint needed to be filed and
eventually was. Steps taken to address issue. Letter will be written to company regarding the complaint, although since company isn’t member no action can formally be taken. Include ethics session at next year’s ARPAS symposium.

B. No course of actions stipulated when ethics are breached by members and nonmembers. Should be laid out in ARPAS Code of Ethics revision.

Action Item: Ad Hoc committee should be formed to review and revise ARPAS Code of Ethics consisting of current ethics board and those ARPAS members interested in participating. Potential members of committee should be submitted to and appointed by ARPAS President.

C. Ethics discussions should be more prevalent at conferences with panels/speakers, etc.

XVII. Membership
   A. New numbers added to report sent via email.
   B. Add link to renewal about CEU submission.
   C. Can CEUs be reported at the time of renewal (no)?
   D. Add how many CEUs need to be submitted by end of year to renewal email.

Action Item: Joe Harrison to work with Jeremy on re-instatements and tightening renewal process.

XVIII. Publications-Newsletter
   A. Report submitted by Pete Ericksen but he was not present.

XIX. Professional Relations/Corporate Sponsors
   A. Report submitted and presented by Paul Beck.
   B. Action Item: Website needs to be updated to reflect current corporate sponsors and also moved to the front page of ARPAS website.
   C. Review companies that have large numbers of ARPAS members (including two that have contacted ARPAS recently about requiring all associates to become ARPAS certified). Also review those publishing in PAS and see if they would be interested in being Corporate Sponsors.

XX. Program-ARPAS Symposium
   A. Submitted and presented by Mike Galyean.
      1. Room size increased and topics seem very timely. Proceedings papers to be published in PAS.

XXI. Nominating Committee
   A. No report submitted, but John Wagner was in attendance.
   B. Virtually everyone contacted answered in affirmative on first call. We ended up with several nominations for each office. The newly elected included: Jack Garrett – President-Elect; Dwain Bunting – Western Section; Judd Heinrichs – Northeast Section

XXII. Reports from Affiliated Society Representatives
   A. ADSA: Reported and submitted by Gerald Higginbotham. Bold new foundation initiatives being announced soon, but details not yet available.
B. ASAS: No report submitted and Terry Mader no longer ASAS Rep.  
Action Item: ASAS needs to be contacted and assign new ARPAS representative.
C. ESS – No response or report. Cindy McCall probably not representing any longer.
D. PSA – Michael Darre is correct representative, but no report.
E. AMSA – William Mikel, representative, no report given.

XXIII. State/Regional Chapter Reports
A. Arkansas
1. Submitted and presented by Wayne Kellogg. Need a second meeting with broader chapter member appeal. Current meeting is a poultry heavy meeting. Perhaps move to a multi-state chapter.
B. California
1. Submitted and presented by Carl Old. Video made by chapter played.
C. Colo./Wyo./Neb (Shawn Archibeque)
1. No report received
D. Midwest
1. Report submitted and presented by Joanne Knapp. Elections held recently. Chad Risley will be Chapter Representative to GC. Two new individuals added to board. Sponsored grad student poster presentations at Tri-State Dairy Nutrition Conference.
E. Northeast (Mark Wagner)
1. No report received.
F. Pacific NW (Joe Harrison)
1. No report submitted. Joe Harrison presented report in person. Chapter struggling but agreed to raise dues to support scholarships locally. Tim Evans is current President.
G. Southern Plains (Andy Cole/Gerald Horn)
1. No report received.
H. Washington, D.C.

XXIV. PAACO Update (Terry Mader/Frank Owsley/Ted Friend)
A. Submitted by Terry Mader and presented by Kenneth Cummings.

Motion made by Jack Garrett to support the PAACO move into Brazilian certification (see report). Motion seconded by Steve Schmidt. Motion passes unanimously via voice vote.

XXV. Standing Committee Assignments
A. Dwain Bunting will take over for Joe Harrison as membership chair. Jack Garrett will be program committee chairperson and Bill Sanchez will be nomination committee chair; Judd Heinrichs will chair newsletter committee, Joanne Knapp will continue as Ethics Committee Chair and Paul Beck will continue as Corporate Relations Committee Chair.

XXVI. New Business
A. Approval of PAS Journal open access publishing
   1. Request from author to publish his paper open access. Fee was arranged ($750.00 plus page charges) for him to proceed.

Motion by Wayne Kellogg to allow open access publishing in PAS modeled after current JDS model of $750 plus page charges. Motion seconded by Mike Galyean. Motion approved via voice vote.

B. 2014 Governing Council Mid-year Meeting date

C. 2014 ARPAS Symposia
   1. Topic must be submitted by August 16, 2013 with final decision in mid-September. Possible topics: ethics, true efficiency in animal sciences.

XXVII. Motion to adjourn Made by Jack Garrett. Motion seconded by Joanne Knapp. Motion passed unanimously via voice vote. Meeting adjourned at 4:14pm.