President James Males called the meeting to order at 1 p.m. central time.

Attendees included: James Males, President, John Wagner, Secretary, Kenneth Cummings, President-Elect, Richard Frahm, Executive Vice President, David Meisinger, Past President, Lowell Wilson, Editor, T. Wayne Perry, Historian, Larry Berger, Midwestern Section, L. Wayne Greene, Southern Section, Robert Wettemann, ASAS, Robert Coleman, ENPS, Phillip Smith, PSA, William Mikel, AMSA, Bill Baumgardt, Marit Arana, Ken Olson, Janice Swanson, Chuck Sapp, FASS, Lorraine Halderman, FASS

Introduction of New Officers: President Males started the meeting with a welcome to Richard Frahm, the new ARPAS Executive Vice President.

Secretary’s report – Minutes of previous meeting: Secretary John Wagner mentioned that everyone was to view the minutes of the last meeting on the website. President Males asked to approve the minutes.

MOTION – David Meisinger moved to accept the minutes of the July 21, 2002 Governing Council Meeting

Motion seconded by Robert Wettemann

Robert Wettemann – page 9 – motion by James Males on budget – correct statement? President Males. - Should be $25,000

Move that repeat phrase be taken out.

Motion passed unanimously.

Treasurer’s report: President Males summarized treasurer’s report with spreadsheet file. He noted that ARPAS ran high in revenue – almost $20,000 over in revenue majority membership dues and journal. Expenses were $22,000 high – board telephone calls and board travel. David Meisinger stated conference calls started out monthly – decided they were too expensive. President Males asked about higher FASS service and network fees. Chuck Sapp replied they are not far off from last year – journal side a little above. Yes, raise budget and membership service fees to range we are at now. Bill Baumgardt asked about FASS network fees. Chuck Sapp restated his question about what did the $1200 entail? This was a fixed fee for maintenance. Everything above normal maintenance cost will be charged. Bill Baumgardt asked about line item on budget - what is EVP temporary labor cost? Chuck Sapp explained that the line item has been updated on 1/17/03 and moved to Administration and Governance. He explained that line item
would be stuffers and freelancers. T. Wayne Perry asked about Special projects – UEP. Chuck Sapp explained special projects approved by board – first two are AAA. Most costs will be reimbursed. UEP is second project which includes travel costs, possibly Ken Olson fees, and miscellaneous items including an attorney fee. President Males stated that $10,000 was approved at summer board meeting for UEP. David Meisinger suggested $10,000 should be down a line and asked what $4500 is for AAA. Travel? Chuck Sapp replied that yes, it was. President Males stated $10,000 was approved before UEP was coming, that it was an add-on. Bill Baumgardt – Corporate sponsor income – should be at least $43,000 based on number of sponsors and level of sponsorship, looking at 2002 income. One uncertain is Pioneer – Jennifer could find no record of funds coming in, but they indicated they sent in one check for several things around time of annual meeting. Chuck Sapp explained that some could be deferred revenue. He asked if current revenue should be closer to $43 not 34? Bill Baumgardt - $44,000 with question on $1000. Chuck Sapp stated he would investigate and communicate information with Board. Will get reconciliation out to Board. President Males - raise budget for network and service fees. 2003 salary has been tweaked for EVP. Other changes in 2003 budget are cost of living increases. David Meisinger – Money to accommodate new arrangement with bill? President Males replied that we need to add that. Bill Baumgardt will continue to work on corporate sponsorship for flat fee of $3,000 up to $40,000 of income from sponsors. Anything above will be reimbursed at 10%. Bill continue to represent at some Midwest meetings – gets paid $200 for first day and $100 for additional days plus expenses. Needs to be added to budget. David Meisinger - move that changes be made to budget.  Bill Baumgardt – Governing Council approve of concept without knowing actual figures. Executive committee will approve final budget.

MOTION – President Males moved to accept budget changes

Motion seconded by Robert Wettemann

Motion passed unanimously.

See Appendix Item 1.

Executive Vice-President’s Report: Bill Baumgardt - Bottom of first page – corporate sponsorships. The $44,000 came from 27 corporate sponsors. He referred to top of next page of his report - goes over that again. Underscore IMC moved to platinum from gold. Two companies no longer in existence, one new one, West Central Soy. Appendix to report – list of sponsors – didn’t put star by QualiTech, billed quarterly. David Meisinger – nice report, inclusive. President Males – keep report out for animal worker certification. President Males – thanks to Bill Baumgardt. Richard Frahm stated he was pleased to have been selected. He met with Ken Olson about UEP auditing. Will be in Atlanta next week. Will concentrate on membership. Plans on being in Savoy on Feb. 3. Bill Baumgardt suggested Richard Frahm use contacts in genetics for corporate sponsors.

See Appendix Item 2.
**Business Office Report:** Chuck Sapp stated he will get answers to questions regarding budget. He reported that Ken Olson joined FASS and will work with ARPAS on UEP contract and video with founding societies. Amy Kemp, FASS director of editorial services is leaving. She will help in transition with farm animal training videos and will continue in remote capacity. She will not be involved with Journal but is working on documentation with Lowell Wilson – may use freelancers. Jennifer is out on family leave will be gone for 12 weeks staring Jan. 7th. Lorraine Halderman is main contact while she is out. Lorraine also works with NCFAR in FASS office. Mindy Colwell has stepped in for duties with Treasurer and monthly reports to Jim Aldrich. Joint renewal went out and was success though not all numbers are in yet. Chuck Sapp applauded ARPAS for their attitude through joint renewal process. Will have information by March or April on membership numbers. President Males noted that he okayed a mailing to all members that one password would be used for all societies. Chuck Sapp discussed IMIS database changes and online launch of e-series of database by end of month. President Males asked about joint membership. Marit Arana stated that it worked very well. Chuck Sapp asked for comments on going to central deposit, if you belong to three societies you can make check to either society or FASS? Asked if everyone was ok with that option? President Males stated he preferred writing one check to FASS. Chuck Sapp stated the reason he asked was that there was increased effort for FASS to process the payments with no consistencies – lots of due to/from’s, where if we went to a central deposit it would eliminate that. Will consider that for approval. John Wagner asked about CEU credits form. Bill Baumgardt replied that had been in a separate mailing from the joint renewal – ARPAS still had to do mailing to get CEU forms out. Marit Arana suggested it be posted on the website. Lorraine Halderman replied that it was there currently. Bill Baumgardt stated members could download off web. Kenneth Cummings asked about the mailing with newsletter, dated Jan. 9 form asking for correct email address. Was that sent to everyone? Lorraine Halderman replied that a hard copy of form was only sent to members whose email had bounced.

**ARPAS Symposium:** Ken Cummings reported that last year’s was poorly attended. He stated his plans with Janice and her committee on Tuesday June 24th from 9:30a – 12p with the ARPAS-FASS training workshop. He is unsure of speaker. Other options are Monday morning or afternoon or Wednesday afternoon. Do not have traditional 3-4 speaker symposium planned – more of a support of other symposium. Richard Frahm asked if support means contribution of some money? Kenneth Cummings replied yes, have not discussed with people, wanted feedback before contacting. Lowell Wilson suggested enticing workshop sponsors to tradeoff publication of ARPAS journal for sponsorship? Discussed. President Males suggested using workshop as our symposium.

Ken Olson joined call.

Kenneth Cummings said Janice can elaborate details of workshop.

**UEP:** Ken Olson reported 17 individuals interested in serving as auditors – combination of members and potential members. Guidelines have been developed for auditors. Approved for use by UEP. He put together an Excel version of audit form that can be
used on laptop by auditors. Exam questions have been developed for Animal Welfare Auditor-Poultry. Savoy putting together exams. Meeting space secured in Atlanta. He reported that 3-4 companies have asked for information on audits. Ken Olson suggested that clarification is needed on title for membership class and asked if current PAS/RAS members are grandfathered in for doing the auditing. President Males explained that the Executive Committee discussed charges for first year. Stated each company that uses ARPAS auditor will be charged $54 /hr + meal and lodging, .36/mile or airfare if needed. In addition, 2 hours ($108) administrative support + 2hrs for auditor review of report will also be charged. Fees are in line with AMS. Each audit - $108 in support of time it takes for record keeping in Savoy. David Meisinger asked to approve name.

MOTION – David Meisinger moved to approve terminology for auditor.

President Males replied name would be Animal Welfare Auditor-Poultry

Motion seconded by Larry Berger

President Males – for a person who is not a PAS or RAS?
Discussion. Everyone who becomes an auditor take the exam. Portion related to auditing. Only people certified in Poultry do not need to take that part of exam, they would take the welfare and auditor sections only. The rest would need to take the entire exam.

President Males – vote on name then have motion on discussion.

Motion for name passed unanimously.

MOTION - David Meisinger moved to be qualified to be AWA-P, have to be RAS/PAS with specialty in poultry then just take welfare and audit parts of exam. If not, also take husbandry.

Motion seconded by Marit Arana

Discussion – can non-members be auditors? Bill Baumgardt explained ARPAS members require passing of exam and certification. Discussion - with passing of exam, they won’t be PAS or RAS but rather AWA-P. Would pay annual dues and have option of Journal. New category of ARPAS members. Kenneth Cummings – discussion on how things are handled for future categories. Marit Arana – audit CEU’s required? Will there be opportunities to gain hours? Kenneth Olson – behavior side likely to be sessions at meetings that could qualify for auditing. Discussion on auditor training. Re-exam or training to remain current. CEUs be specific to auditing. Marit Arana – auditing and welfare. President Males – put together a committee that can look at cont. edu for this category? Bill Baumgardt admin person in Savoy according to examining board guidelines. List of meetings approved, now people can report any meeting they attend and send program for approval.
President Males – develop in next few months criteria for cont. edu. If we sign them on in next few weeks? Kenneth Olson – no, they would agree to follow cont. edu. requirements.

President Males – Restated David Meisinger’s motion.

Motion passed unanimously.

President Males stated there is now a new category for ARPAS. Marit Arana suggested the brochures need to be updated. President Males started discussion on adding other species auditing. T. Wayne Perry stated an interest shown for Dairy and Poultry Production & Harvest facilities. Richard Frahm asked about the costs for fee structure between ARPAS and auditor? $54/hr to auditor, administration part goes to ARPAS, rest goes to auditor. Discussion. President Males suggested they review again this summer. Marit Arana replied they should also review exam questions. Kenneth Olson asked about working with members in immediate area that aren’t going to Atlanta? Training by conference call? Kenneth Cummings suggested his company used webinars – computer program – online teaching. Discussion on whether exams can be done same way. Members can give exams. Bill Baumgardt suggested using ARPAS directory of members and find members in their area to administer exams.

Janice Swanson joined call.

AAA Animal Care Program: Ken Olson reported that alliance included National Chicken Council. Final documents for all species in process of being finalized. Discussed. ARPAS role? No immediate role right now. Potential for additional audits. President Males expressed thanks to Ken Olson, especially for work on UEP.

Ken Olson left call.

Research Animal Worker Training: Janice Swanson reported on finalizing parts of exam pertaining to swine training at basic level. Hope to have horse dairy and beef finished by July. Approval of funds by Chuck Sapp. Discussion. Kenneth Cummings stated ARPAS symposium in conjunction with committee – workshop Tuesday June 24th during meeting. Janice Swanson said it would take place in the exhibit area for computer purposes. Members of committee will be there to do demos. Kenneth Cummings asked about a speaker. Janice Swanson replied that no, there would not be one. Discussion of room scheduled – Yuma room. Janice Swanson brought up AALAC symposium – will talk with Dave Anderson about two issues. Kenneth Cummings – does not see AALAC on program. Janice Swanson – was told there was symposium perhaps taking place of demo. Dave Anderson said it was proposed for Thursday morning. Discussed. Kenneth Cummings – no line item for symposia support in the budget. Bill Baumgardt stated the support has varied from year to year. Has been done at no cost. Janice Swanson – no cost as far as bringing in speakers. Janice Swanson will contact Dave Anderson. Suggested AALAC and FASS - ARPAS would be the symposium, and request time slot for workshop be filled for AALAC symposium because it would work better for them.
instead of Thursday. Kenneth Cummings asked if room was big enough. Lorraine Halderman replied she did not have that information. Kenneth Cummings and Janice Swanson replied that they would follow up.

President Males – name for research worker certification. Proposed two levels, Technician Agricultural Animals and Professional Technologist Agricultural Animals.

**MOTION - President Males moved to use two names in Bill Baumgardt’s EVP report on second page?**

*Marit Arana proposed to go with language in Baumgardt’s report.*

*Motion seconded by Bob Coleman*

*President Males – these people would become members of ARPAS, Professional Technologist would have two exams.*

*Discussion of hyphenating titles. Discussion on AALAS labels, switching names around to AAT and AAPT.*

*Janice Swanson – moved to amend original motion to change titles to Agricultural Animal Technician and Agricultural Animal Professional Technologist.*

*Motion seconded by Bob Coleman.*

*Motion passed unanimously.*

President Males started discussion on continuing education requirements. Janice Swanson replied they tried to synchronize with ARPAS requirements. AAT minimum 10 continuing education credits; AAPT minimum 16 continuing education credits per year. Bob Coleman asked if they are PAS do they have to do this or would it be okay? Janice Swanson replied no, it would not be okay. Janice Swanson replied that this is specialized. Discussion.

Janice Swanson left call.

**Examining Board:** Marit Arana reported when were exams last updated. All but dairy foods and aquaculture were updated in October. Need to get out that people need to use most current exams. Discussed doing update again in April for all exams. Has been asked why RAS take same exam as PAS? T. Wayne Perry replied that it doesn’t matter – that’s the way process was developed. By passing same exam this is demonstration that they both have same knowledge. Discussion. It was reported that Ray Hinders said Dairy nutrition exam is done – what are we doing with that? Bill Baumgardt said there is a pool of people anxious to take this exam. Need to develop promotional materials. Marit Arana – need to have taken the dairy species exam before taking nutrition? Bill
Baumgardt replied yes. Marit Arana asked if ACAN members still need to take it? Bill Baumgardt replied that it was not designed for ACAN members. Discussion. President Males – is this recorded somewhere? Bill Baumgardt replied that everything is in handbook with exception of dairy nutrition. Approved June '02. President Males suggested updating handbook. Marit Arana suggested also updating brochures, etc. Marit Arana – lab animal exam will be now animal care worker. No one taking aquaculture and dairy foods, when should we redo this? Discussion on aquaculture. Will talk to people about putting together a committee to come up with an exam. President Males stated examining board would put together a timeline of exam revisions so we are on a rotation. Marit Arana – when were these put together? Bill Baumgardt – can give some names - Bob Rogers original, David Ames for revisions over past couple years.


**Nominating Committee**: David Meisinger reported that biographies have been requested and ballot mailing in process. Officers include: President Elect - Larry Chase, Maynard Hogberg; Southern Director – F. T. Ted McCollum, Darrell Johnson; Midwest Director - Dwayne Bunting and Steve Burghardi. Thanks to nominating committee for input. Strong slate of candidates. Bill Baumgardt suggested approving slate of officers.

MOTION – David Meisinger moved to approve slate of officers.

*Motion seconded by Larry Berger.*

*Motion passed unanimously.*

**Membership Committee**: L. Wayne Greene not in call. President Males went over membership report from FASS. Lorraine Halderman replied that second renewals going out next week. Marit Arana replied drawback of joint renewal – people spending too much. Discussion on hard copy. Bill Baumgardt – low renewal numbers. President Males said it has been two weeks since email that they had not renewed. Needs to be another follow-up. Discussion on ARPAS specific renewals and lapsed members. Include lapsed with non-renewed. Retirees should get letter thanking them for being members. President Males suggested everyone look over lapsed members and relay changes to Lorraine Halderman. Discussion on emeritus members. Lorraine Halderman – will include note in letter to members to check if they are retired. Discussion of FASS addresses and having all member records current.

See Appendix Item 4.
Ethics Committee: Larry Berger, no report.

Publications committee: Will Seymour has conference call with committee next week.

Professional Relations Committee: Mitch Etchebarne out of country.

Sponsor Update: Bill Baumgardt went over sponsors in Executive Vice President’s Report.


Old Business: None

New Business: President Males – request from CA and Washington DC that we take another look at adding spot on Governing Council for chapters. Discussion. Good PR idea. More involvement and participation by chapters would be good. Suggested if 5% of total membership, chapter would get position on Governing Council. President Males suggested motion for a bylaw change – recommending to membership – that if a chapter that has membership that equals or exceeds 5% of total membership of ARPAS that they be given a spot on Governing Council. Discussed dropping percentage number and number of active chapters. President Males suggested further study okay, but has problem opening it up to all chapters. Discussion. President Males suggested bylaw change. Executive Committee would come up with policy and vote on at summer Governing Council meeting. He suggested putting together committee of Past President, President, President Elect and Executive Vice President to develop policy for chapters and recommend to Governing Council by email. Would put to membership this summer. President Males reported the need for more information on local chapters put on national website. Suggested sending information on local chapters to Dick Frahm, David Meisinger or Kenneth Cummings – President Males will have secretary work on setting up conference call.

Bill Baumgardt left call.

Schedule for Annual Meeting in Phoenix: President Males reported that Governing Council meeting is on Sunday, June 22nd at the Crowne Plaza Hotel.

President Males adjourned the meeting at 4:00 p.m.

List of Appendix Items

1 – Treasurer’s Report
2 – Executive Vice President’s Report
3 – Journal Report
4 – Membership Reports
Attached are ARPAS Financials through the end of the year 2002 along with the budget for 2003.

Revenue:
Total revenue and support was $194,002.20, compared to a budgeted amount of $174,650.00. Membership dues was $91,975, compared to a budgeted amount of $90,750. ARPAS Journal income contributed the most to the increase in income. Total income from the journal was $63,404.50 compared to a budgeted amount of $41,600.

Expenses:
Total expenses were $157,218.83 compared to a budgeted amount of $135,410.00. Items that contributed significantly to the higher expenses were: Board telephone calls (+$2,399.56); Supplies (+$1,954.65); board travel and facility rental (+$2,957.13); FASS service fees (+$6,289.22); and FASS Network Fees (+$4,490.18).

Bottom Line:
The net change in net assets was still positive, $36,783.37, but slightly lower than budgeted ($39,240.00). We were fortunate to have the increased revenue from the ARPAS journal. The question would be if we can do anything to minimize the increase in the expense items mentioned above for next year. Or if we should revise the budget to reflect the increase in these expense items?

Budget 2003
The budget for 2003 is as approved by the GC this summer. The change in membership income reflect an $10.00 increase in dues (to $85.00) and assuming a net gain of 70 members. I have updated a few items:

EVP salary is $30,000 ($27,000 + $3,000 for start-up office). EVP office expenses total $4,500 which include line items: EVP office operations, $2269.48 (this item was adjusted so the total of all EVP operations equalled $4,500), EVP exhibits, $1,140.74, EVP postage/shipping, $544.89, and EVP Miscellaneous, $544.89.

These changes may need to be approved by the GC

(See attached file: ARPAS Cash Flow Balance Sheet Dec 31 2002.xls)

James M. Aldrich, Ph.D., PAS
A. My sincere thanks to the many people who have been so very helpful to me and ARPAS. It has been an honor and pleasure serving as the first Executive Vice President of ARPAS.

ARPAS has a bright future if the proper attention can be applied in productive ways to the tremendous opportunities for growth and change, while still maintaining adequate attention to the core categories of financial support so that ARPAS can maintain financial stability.

Congratulations to Richard Frahm as the Executive Vice President of ARPAS. I wish him well and pledge my assistance as he gets up to speed.

B. Enhancing the visibility and name recognition for ARPAS. Meetings etc. Since Report of July 2002.

(1) July 20-25, 2002. ARPAS, ADSA, ASAS Meetings, Quebec City. ARPAS meetings; Exhibit; Administered 16 Exams.
(2) August 11-14, 2002. Poultry Science Association (PSA), University of Delaware. ARPAS Exhibit; Recruited Poultry Auditors; Administered 10 Exams; Good industry exposure.
(3) August 20, 2002. Farm Progress Editors Summit, Grafton, IL (near St. Louis) Twelve magazine editors plus 4 system staff leaders. One of 6 invited presentors regarding developing technologies and policies impacting the future of agriculture. My topic: Future of Certification in Animal Agriculture. Gained significant ARPAS name recognition and led to several articles in magazines.
(4) September 30 to October 6, 2002. World Dairy Expo, Madison, WI. ARPAS Exhibit; Administered 6 Exams. Important company and producer contacts.
(5) October 8-10, 2002. United Egg Producers (UEP) Annual Board meeting and Executive Conference. Large attendance because of Animal Welfare Audit program discussions and final decisions. I gave an update on ARPAS plans (using information from Jim Males and Ken Olson) and Howard Magwire reported for USDA-AMS. UEP made decision to use just these two organizations at least for first year. Very useful interactions including Tim Hammonds, President & CEO of Food Marketing Institute (FMI) and key industry leaders.
(6) October 21-23, 2002. AFIA Nutrition Council, Kansas City, MO. Very useful industry contacts. The contact persons for many of the ARPAS Corporate Sponsors (and potential Sponsors) are members of the Council.
C. Corporate Sponsorship
(1) At the start of 2002 there were 27 Corporate Sponsors. Platinum 6; Gold 17; Silver 3; Bronze 1.
Two of these companies have gone out of business.
(2) West Central Soy has now become a Gold level Corporate Sponsor for 2003. Dirk Axe and I had several conversations and IMC moved up from Gold to Platinum for 2003.
(3) It is hoped that we will have (at least) 26 Sponsors for 2003. Platinum 7; Gold 16; Silver 2; Bronze 1. That gives a potential income of $44,000. As of January 10, 2003 there are 3 unpaid at Silver level and one at Bronze which calculates to $40,500 received for 2003. Communications are continuing with our Contacts. I have learned that some of our Contacts have changed (retired, left that company etc.) so we need to identify a new Contact and get the appropriate information to them.
(4) Renewed effort is needed to recruit new sponsors from already targeted segments of the industry. Also from commodity and species organizations. (As was stated in July)
(5) Additional sources of non-dues revenue must be developed for ARPAS to grow toward its potential. (See Five-Year Business Plan.) (As was stated in July)

D. Linkages and opportunities and other topics, concerns and recommendations (for ARPAS) REFER TO MY REPORT FOR JULY 2003 (attached to Minutes of Governing Council meeting).

E. OTHER:
(1) NRCS: Tom Christensen of USDA-NRCS has committed to working out an MOU with ARPAS which would make ARPAS certified individuals eligible to participate in diet and feeding aspects of nutrient management plans. Tom Christensen named Dan Meyer to be the one to work out the MOU with ARPAS. Dan and I have had several conversations and emails. He wanted to wait until the CAFO rules were published in December and we have not made contact since then. I will keep trying until it is at a point where I can turn it over to Dick Frahm.

(2) FASS-ARPAS project for training and certification of agricultural animal care personnel in research farm setting. Janice Swanson is heading up this activity with David Anderson serving as overall Committee Chair.

One issue at hand is the appropriate titles and certification acronym for this program. An essential aspect is to have acronyms that are not confusing with current certification/registry categories.

All seemed in line as I observed the Committee’s reports etc. For example a Draft Proposal 11/02 (which Janice Swanson sent to me on January 6, 2003) included the following statement: “The initial certification program is proposed for two levels:
Technician Agricultural Animals (TAA), and Professional Technologist Agricultural Animals (PTAA). Each level will require completion of a pre-examination training program and passing an ARPAS examination for that level. The PTAA level requires two examinations. Below are brief descriptions for each level of certification.

TAA and PTAA appear to mirror the AALAS system (something the committee wanted to achieve) and are distinct from existing ARPAS categories. However, in December I started seeing emails that indicated a committee member was promoting the following for the training modules:

“Professional Agricultural Animal Specialist” which would have the acronym PAAS. In my view, that is clearly too similar to our PAS and RAS and would lead to confusion. It is possible that their intent is to have “Professional Agricultural Animal Specialist” be the name of the program and perhaps it would not be used in a category title and acronym. This needs to be clarified with Janice and or David.

(3) ARPAS Meeting Information for Phoenix summer meetings (at ADSA-ASAS)
- Executive Committee, Saturday June 21, 2003, 7:30-9:30 p.m., Crowne Plaza, Mohave B
- Governing Council, Sunday June 22, 2003, 8 a.m. to 5 p.m., Crowne Plaza, Hopi A
- Membership Business Meeting - TBD
- ARPAS Symposium - TBD

**APPENDIX to EVP report:**
ARPAS Corporate Sponsors (Status as of 1/10/03; * = paid for 2003)
The following companies support the principles of ARPAS: Professionalism, Knowledge, Ethics

**Platinum:**
Cargill Animal Nutrition *
Church & Dwight Company *
Elanco Animal Health *
IMC * (moved up from Gold. I had been working with Dirk Axe)
Monsanto *
QualiTech, Inc.
Zinpro Corporation *

**Gold:**
Agway, Inc. *
Akey, Inc. *
Alltech, Inc. *
Bioproducts Inc. *
Chelated Minerals Corporation *
Chr. Hansen Biosystems
Diamond V *
Fort Dodge Animal Health *
Land O’ Lakes *
Milk Specialties Company *
Pharmacia Animal Health
Pioneer Hi-Bred International, Inc. (supposedly in process)
Purina Mills, Inc. *
Roche Vitamins Inc. *
VetLife
West Central Soy *

Silver:
BioZyme Incorporated *
United Feeds, Inc. *

Bronze:
A L Gilbert Company

Submitted by: Bill Baumgardt
APPENDIX 3

January 10, 2003

To: FASS Office

From: Lowell L. Wilson, Editor, PASJ, ARPAS

Re: Editor’s Report for 1-17-03 Conference

The Professional Animal Scientist (PAS) is progressing well. The most important change is that the publication schedule has increased to six times per year, which will begin in February 2003. The first issue of 2003 will be a bit late, primarily because of delays in the return of galley proofs from authors. The increased publication schedule is financially sound and provides greater usability to authors and readers.

The increased number of manuscripts (and corresponding increased paper weight) would have required increased mailing charges per copy. In addition, the large issue sizes at a quarterly publication schedule may have soon required a new binding method, which would have also been more costly. Some authors, although realizing that the PAS has a shorter review and publication cycle, prefer the even timelier schedule of bimonthly publication as compared with quarterly publication. The new change will (generally) allow publication of a manuscript a month or two sooner. A few manuscripts from non-ARPAS authors have been diverted to monthly journals because of the infrequency of publication at the quarterly rate.

We are also trying to continually improve the quality of manuscripts. I have generally taken the advice of reviewers and used a third reviewer as a referee.

I am trying now to prepare the additions to the Editorial Board. We still have a very high percentage of beef manuscripts and, therefore, have a need for more “beef” EB members.

Our needs still include the following: 1) to increase institutional subscriptions (perhaps with a special flier showing cover and issue index page) and 2) to increase the PAS listing with abstracting services. Both of these initiatives will require assistance/guidance from the FASS office.

Please let me know your suggestions at any time. Thanks.
The ARPAS membership committee met via conference call on December 17, 2002, at 9:00 a.m. central time. The following were in attendance.

Members present:

L. Wayne Greene    Twig Marston
Mike Darre         Sherry Lewis
Ted Montgomery

(Layne Anderson had some last minute travel plans and could not make the conference call)

Wayne Greene shared information with the committee on committee activities throughout the year in relation to recruitment. A letter was written to Department Chairs of Animal, Dairy and Poultry Science departments indicating to non-ARPAS faculty members and graduate students that an exam for ARPAS membership would be offered locally by contacting our office. Out of 114 letters, the committee had one inquiry from North Carolina State University, but later the individual declined to take the exam. Letters were sent to former ARPAS members that had let their membership lapse during 2002. As of last count in October 2002 there were 1,357 full members, 93 associate members, 132 tests given in 2002 and 121 lapsed memberships.

The committee discussed ways for increasing membership. One tool that the committee will use this year is to identify individuals associated with teaching programs at Universities to request they make a presentation at senior and graduate student seminars about ARPAS and benefits for becoming members. The committee members will be providing contact information to the chairman for coordination.

The committee discussed ways for retaining membership. ARPAS generally has a lower visibility than our sister professional societies largely because we cross all commodity groups and do not have an annual function independent of other society meetings. Our recommendation to the Board is that the visibility of ARPAS needs to be enhanced so current and future members recognize the cost/benefit ratio as positive. Most members and future members are not aware of all the activities of ARPAS. Until certification/justification of credentials is required by some agency there is little motivation for the individual to become an ARPAS member. Perhaps some professional benefits can be bestowed upon ARPAS members to include discounts for registration at sister society meetings, registration discounts at educational meetings where ARPAS CEU credits are given as a benefit for persons in attendance.

The meeting was concluded at 9:45 a.m.

Respectfully submitted,

L. Wayne Greene
Chairman, ARPAS membership committee
Committee members
Dr. Jim Males
Bill Baumgardt

Current Members – Paid Through 2003
As of January 14th, 2003

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Total Members 976
# Expired Members – Paid Through 2002
## As of January 14th, 2003

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**Total Members** 456
## Board Certified Members
### As of January 14th, 2003

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