1. Welcome and approval of Agenda
   President Sanchez
   Bill Sanchez, Jeremy Holzner, Mike Galyean, Kenneth Cummings, John Wagner, Bill Price, Marit Arana (2 p.m. added for discussion of Strategic Plan and dropped at 2:10), Joanne Knapp, Jamie Ritter, Ellen Jordan, Bill Braman, Joe Harrisson, Paul Beck, Steve Schmidt, Lionel Lane, and Jim Oltjen (joined at 2:10 p.m.).

2. Approval of Minutes - July 10, 2012 GC Meeting*
   Ellen Jordan
   Bill Price moved and Joanne Knapp seconded the motion to approve. Motion passed.

3. Treasurer’s Report - Financial Update and 2013 Budget
   Carl Hunt/FASS Staff
   In Carl Hunt’s absence Kenneth Cummings reviewed the actual activities through 11/30/2012 with a proposed budget for 2013. Changes were highlighted in yellow. Revenue is from dues, sponsors and journal. ARPAS Journal is set up to break even so dues and sponsorships support the activities. Need to grow membership or will be in tight financial position. Pres. Sanchez expressed his appreciation for Treasurer Hunt’s efforts on ARPAS behalf. Motion to accept report – Joanne Knapp and Mike Galyean seconded. Motion passed.

4. President’s Report
   Bill Sanchez
   His report is attached. Also he acknowledged Dr. Mike Galyean and his committee for the National Symposium at this summer 2013 meetings.

5. Executive Vice-President’s Report
   Kenneth Cummings
   His report is attached. Many of the items have been in newsletter. Highlights include our work with the Nigerian Professional Registry and Jeremy Holzner taking over administrative assistant functions from FASS. He also reviewed the two new chapters that have been started.

   FASS Staff
   Jamie Ritter reported for FASS and brought attention to FAIR 2012 proceedings that are posted and the summary document. Jeremy Holzner indicated renewals are winding down, but close to being done. Additional reminder sent last week.

7. PAS Journal Editor’s Report
   Wayne Kellogg
   Dr. Kellogg’s written report was in packet. Galyean is hoping to have four papers from symposium as review articles in journal. Steve Schmidt indicated he didn’t think Dr. Kellogg should wave his stipend. Galyean indicated he concurred. Action Item: Sanchez will ask Hunt to review budget regarding review articles. Knapp agrees with not accepting Kellogg’s stipend offer. In addition, work with JAS and JDS to find other symposium papers from summer meeting. Action Item: Galyean is to determine who is making these decisions and then we can decide what papers that might be appropriate for PAS.

8. Historian’s Report
   Bill Price
His report is attached. Establishing Wikipedia page has been more difficult than he had thought; however he has become a member and is doing some of the editing required before he is allowed to post. Has drafted our page in anticipation of getting it posted and will circulate to Board.

9. ARPAS Foundation Report
   Bill Braman
   Braman highlighted issues for foundation. Marit Arana and Randy Shaver’s three year terms have expired. President Sanchez is to appoint John Wagner to the Board to replace Marit Arana, who is the longest serving member. Balance $87,992 is the actual balance. Suggest we add Dairy Challenge undergraduates to item 2 for activities. Second appointment will come once someone is identified. **Action Item:** Braman will submit changes to second activity addition and the corrected balance with principal and earnings noted.

10. Standing Committee Reports
    a. Ethics
       Joanne Knapp
       Issue presented in December and will be submitted to committee with conference call in next three weeks. Committee will determine course of action and will report back. John Wagner indicated they use the language in the by-laws with undergraduates. Knapp will also address with the committee if there is anything that needs to change in our by-laws. **Action Item:** Several articles by previous chair Dwain Bunting published in Feedstuffs will be posted to website.

    b. Membership
       Joe Harrison
       Ignore page 11 of attachments. **Action Item:** Approximately March 4 will make another push to get membership to renew. He may need to recruit other Board members to assist with contacts.

       Steve Schmidt brought up that CEU hours went down at beginning of years. CEU hours on ARPAS are required by the year. **Action Item:** Reminders will be sent to those who dropped below the required number according to Cummins.

    c. Publications
       Pete Erickson
       See his report attached. Not on call.

    d. Professional Relations
       Paul Beck
       Membership is composed of Paul Beck, AR chair; Brian Perkins, NY; Dave Casper, IL; Brad Clyburn, TX; Dale Hill, IL; Justin Waggoner, KS; Jason Rowntree, MI; and ad hoc Joanne Knapp. Sent out 25-30 e-mails to past sponsors and made some follow-up phone calls. Then have done follow-up letters. 3 platinum, 4 gold and 2 bronze sponsors so far. Cummings discussed how we can identify all members’ company affiliations. Joanne Knapp agreed to help with this endeavor.

    e. Program/Symposia
       Mike Galyean
       Detailed report is attached. **Action Item:** Jeremy should ask for ARPAS symposium to have larger room since we’ve had standing room only the last several years.
Jim Oltjen joined call to discuss Innovate symposium at which he represented ARPAS. He has submitted report to President Sanchez. We heard about different models of trying to address how to support agriculture research.

**Action Items:**
1) Jeremy Holzner to post notes on website.
2) Jordan is to submit article regarding the National Association for Advancement of Animal Science lobbying organization to Cummins for further distribution.
3) Discussion for executive committee

F.

**Nominating Committee**
John Wagner
Wagner will serve as chair. Need President-elect and one or two directors (NE and W).
Need notice requesting nominations in next 30-40 days. Need to have nominees identified and out for late April vote. Have 30 days to vote by electronic ballot. Last three past presidents are the committee and this year’s president-elect nominee should be from industry.

G.

**Examining**
Steve Schmidt
Overall passage rate is similar to last several years. Haven’t gotten aquaculture and poultry products exams updated, but have currently gotten someone to work on the poultry products; thus still need to find someone for aquaculture. Currently there is only one aquaculture member. Any member can give exam. Just contact headquarters.

11. Reports from Affiliated Society Representatives

a. **ADSA**
   Gerald Higginbotham
   His report was attached, but he wasn’t on call.

b. **ASAS**
   Terry Mader
   Need to get a replacement identified, as Terry Mader isn’t current representative. ASAS must do the nominating.

   **Action Item:** Continue pursuing request for new representative and reports from ASAS as well as ESS, PSA and AMSA.

c. **ESS**
   Cindy McCall
   No report

d. **PSA**
   Michael Darre
   No report

e. **AMSA**
   William Mikel
   No report

12. Chapter Reports

**Various**

Washington DC Area Report – Price reviewed
Southern Great Plains Chapter - Lionel Lane sent report, but didn’t get included. Have November meeting in Amarillo for KS, NM, OK and TX. This year’s meeting related to drought and had good attendance. Chapter is still a work in progress. He will resend report to Jeremy for inclusion in packet.

Midwest Chapter – Joanne Knapp – Will have a presence at five meetings this year and a chapter meeting at joint meeting in Indianapolis. She will send to Jeremy for inclusion in packet.
13. ACAS Report
   Randy Shaver
   Cummins reported for Shaver. Currently have 210 board certified members. Nominating committee will be functioning shortly. PAS member had some thoughts on Board certification that he shared with President Sanchez.

14. PAACO Report
    T. Mader/F. Owsley/Ted Friend
    Report was attached.

15. NRCS MOU activity
    Kenneth Cummings
    Cummins – MOU continues and have activity with people taking exam. Penn State, Joe Harrison, and Randy Shaver were acknowledged for their efforts.

16. Old Business
    Bill Sanchez
    a. Strategic Plan update
       Marit Arana
       Discussed after 10 b. Marit indicated the Strategic Plan Survey PowerPoint is now on website. Respondents wanted to increase visibility of ARPAS. Ideas and suggestions were included in PowerPoints. Also, we may want to work with Graduate Students becoming members. Local chapters are one avenue of telling our story and increasing visibility. Cummings indicated chapters and grass roots involvement have been important. Have done several press releases. If you see them, please let Cummings know. Marit requested that people add their ARPAS credentials when writing other articles.

17. New Business-items for discussion
    Bill Sanchez
    a. Distinguished Professional Animal Scientist 2013
       Need to select several recipients for this award. Please submit nominations to Cummings.

    b. Oral exam for ARPAS Basic Test-discussion
       **Action Item:** Marit, Steve and Kenneth will work on a solution for this.

    c. Member ID allowing clients to confirm certification of a member
       Cummins – will discuss with Jeremy and IT group at FASS

    d. Should ARPAS become a sustaining member of AS Frontiers?
       Cummins – with limited budget we can’t do much outside where we are currently.
       **Action Item:** Further discussion at national meeting

    e. PAS citations and proposal from Dr. Kellogg

    f. Update the ARPAS Code of Ethics

18. Joanne Knapp moved to accept all reports, Steve Schmidt seconded. Passed.
19. Motion to approve budget for 2013 – Mike Galyean moved and Bill Price seconded. Passed. Cummings will send out end of year report when it is available.


*Minutes are available online at http://www.arpas.org/society.asp?view=minutes. Please read and have corrections ready.